

## September Song Musical Theatre Cast Agreement

As a cast member, I agree to the following ...

- Be on time and prepared for rehearsals.
- Check in at the beginning of rehearsal and check out once I am released from rehearsal.
- Notify the Stage Manager/Assistant Director, Director in advance if I am unable to attend rehearsal.
- Attend all rehearsals I am scheduled to attend. I will furnish the Stage Manager/Assistant Director with all conflicts that will prohibit me from attending rehearsals.
  - I understand that I may be dismissed from the show after 3 unexcused/undocumented and/or excessive absences.
  - I understand that I may not be blocked/included in scenes I am not present at rehearsal for.
- I will work with my rehearsal buddy to get caught up on any missed material when a rehearsal is missed.
- Check e-mails, our website (<http://www.septembersong.org>) and the SSMT Calendar regularly for updates on rehearsals, costuming and prop needs, etc.
- Bring my script/score to all rehearsals.
- I will wear appropriate clothing and footwear at rehearsals.
- I will practice my lines, music, and choreography at home.
- I will be respectful of all property, including props, microphones, sound equipment, costumes and set pieces.
- I understand that I may be asked to furnish my own costume(s) or parts of it as necessary. I understand that I will not be reimbursed for costumes and props rented or purchased at the cast member's discretion. Our Costumer will coordinate colors, styles, etc. and will be available for advice and assistance in locating material and/or construction of your costume. Final decisions regarding costumes are made by the Director and Costumer. Costumes are not to be altered after final approval.
- I understand that I am responsible for keeping my costume(s) and prop(s) in stage-ready condition. Costumes must be cleaned and pressed before and during the run of the show (and/or as directed by the Costumer).
- I understand that I am responsible for materials issued to me and that I may be charged for wardrobe or props rented by September Song on my behalf that are not returned and/or not returned in good condition.
- I understand that if I am issued a script and/or music book that only soft pencil can be used to mark the book. I agree to remove all marks in the script and/or music book prior to turning them in. I understand that I will be charged for any lost or damaged scripts or music books.
- I will exhibit respect for fellow cast, crew and production team members.
- I will abide by the policies of any rehearsal and performance venue or facility used during rehearsals and performances.
- I will not leave the premises until my parent/guardian arrives to pick me up.
- I will not leave rehearsal until the production team member running the rehearsal releases me.
- To assist with one or more of the many off-stage activities necessary to produce the show. Including, but not limited to: set construction, painting, advertising, costumes, make-up, props, etc. ALL CAST MEMBERS are required to strike the set and clean up after the final performance.
- I understand that I must participate/perform in all tech rehearsals and performances.
- I understand that the Executive Producer maintains the right at all times to take any action, in their sole judgment, necessary to uphold the integrity and positive reputation of September Song.
- I understand that if I display conduct in violation of this agreement and/or other inappropriate behavior it will be reviewed by the Executive Producer who will have the final disposition of disciplinary action which could include immediate dismissal from the show. If the behavior is severe, participation in future shows may be jeopardized.

As a parent of a cast member, I agree to ...

- Respect decisions made by the production team in terms of casting, costuming, etc.
- Get my child to and from rehearsals on time.

I understand that September Song does not have staff to care for my child before or after rehearsals. I will not drop them off more than 10 minutes early or pick them up more than 10 minutes late.
- Check e-mails, our website (<http://www.septembersong.org>) and the SSMT Calendar regularly for updates on rehearsals, costuming needs, etc.
- To assist with one or more of the many off-stage activities necessary to produce the show. Including, but not limited to: set construction, painting, advertising, costumes, make-up, props, etc.
- I understand that my child must participate in all tech rehearsals and performances.

All cast, crew, production team members are expected to adhere to September Song's Anti-Harassment Policy which can be viewed here (<https://www.septembersong.org/ahp.html>)